

West Corners Fire District  
Regular Meeting Minutes – June 25, 2019

Attending:  
M. Heide      B. Homa  
M. Schroedel   C. Kratochvil  
N. Steinhiser   D. Thomas  
C. Loveland

Guests:  
R. Boyer

Chairman of the Board Heide called the Regular Meeting to order at 7:08 pm.

Motion was made by Steinhiser, second by Schroedel to accept the minutes from the Regular Meeting held on May 15, 2019. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Steinhiser, second by Schroedel to accept the minutes from the Special Meeting held on May 21, 2019. All Commissioners voted in favor and the motion passed unanimously.

**Communications:**

1. Auction International re: invite to meet with them at the Fire Expo
2. Letter from FASNY re: cancer insurance
3. 2017 Audit
4. Representation letter from Mondorf & Fenwick
5. Work hours submitted by J. Singer
6. Chiefs' vehicle mileage report for June
7. Fire Prevention Report for May

**Treasurer's Report:**

The Treasurer reported the following balances:

Account 2 NBT	\$ 10,569.32
Account 3 NBT	\$ 8,627.35
Building Reserve Acct NBT	\$ 103,448.95
Fire App Equip Reserve 3 NBT	\$ 247,833.36
Fire App Equip Reserve NBT	\$ 214,296.71
Fire Apparatus Acct 2 NBT	\$ 38,723.47
General Fund NBT	\$ 340,572.55
Grant Reserve NBT	\$ 16,245.64
NBT Operating	\$ 1,286.53
NBT Payroll Account	\$ 2,076.80
Operating	\$ 928.87
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	\$ 984,609.55

- Profit and loss January through June was provided
- Accounts were balanced
- Met with finance committee on various matters
- Verizon overpayment check we issued has cleared our bank
- IRS letter re: federal unemployment that we don't need to pay. ADT has sent letter that we do not qualify for this charge. Our CPA is reviewing this matter
- Delta bill authorization to pay was made last month for phase 1 of exhaust system and they have been paid \$7,252.50. The Phase 2 billing has been received, and will only have one more phase to be billed

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Motion was made by Steinhiser, second by Schroedel to accept the treasurer's report as read. All Commissioners voted in favor and the motion passed unanimously.

Motion was made by Schroedel, second by Steinhiser to pay all bills from check number 4893 to 5023. All Commissioners voted in favor and the motion passed unanimously.

**Training:** None

**Committee Reports:**

1. Exhaust removal system materials will start shipping later this week. Installation anticipated the second week of July.
2. New exploratory committee has been formed for the incentive program
3. Snow removal quotes being obtained
4. Pad out front has been poured, blacktopping should be done this week
5. Budget preparation is coming up; next work session wants and needs should be presented to the board. Schroedel will prepare a work sheet for plugging in the numbers.

**Fire Prevention:** See attached for report from May 2019

**Chief's Report:**

1. Engine committee doing tour with Ward Diesel
2. Budgeting – wants to start switching to e-draulic tools to replace Hurst tools
3. Incentive program monies will be included in budget
4. Presented invoice for the concrete pad as it needs to be paid upon completion
5. Blacktop quote for sealing at station 2 was received
6. Need data plan for EMS tablet, estimate \$30 per month
7. Chief's cars should have been done at factory last week, hoping to have delivery early July

**Company Report:**

1. Doug's Fish Fry is July 18<sup>th</sup>
2. Connor Gehl has resigned
3. Ice Cream Social August 15<sup>th</sup>

**Guests:**

1. Someone has approached with interest in being a Commissioner

**Old Business:**

1. Schroedel questioned paperwork for Chief's vehicles
2. Motion made by Schroedel, second by Loveland, to authorize the Treasurer to issue payment to Marilu's Catering for the Inspection Dinner not to exceed \$2,000.00. The dinner is for member and 1 guest.
3. Mirabito gas credit cards costs more than Town of Union, we did not get any for this month.
4. Permission given to have Grey Goose post the minutes from January 2019 to currently approved minutes, both on the general and the member's only sites. There are also a couple personnel changes that need to be made.

Steinhiser left the meeting at 8:10 pm

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**New Business:**

1. Motion by Schroedel, second by Loveland to have Battaglini seal the pavement at Station 2, which includes striping at a cost of \$2,270.00. Money to come from Building & Grounds Improvements for 2019. All Commissioners voted in favor and the motion passed unanimously.
2. Motion by Schroedel, second by Loveland to have treasurer pay Lasher construction upon completion of the apron project and upon satisfaction of the project by M. Heide. All Commissioners voted in favor and the motion passed unanimously.
3. Motion made by Schroedel, second by Loveland to authorize the Computer Shop to install a new security/fob system for both stations and some vehicles for provided quote of \$17,490 adding a contingency of 10%. All Commissioners voted in favor and the motion passed unanimously.
4. Received a car from P. Nichols for training purposes, the title was received.
5. Motion was made by Schroedel, second by Loveland, to allow the company to use the station for the Ice Cream Social on August 15<sup>th</sup>. All Commissioners voted in favor and the motion passed unanimously.
6. We made no provisions on paying the contractor for the exhaust system before we receive repayment from FEMA. A resolution will be drawn up and run by the lawyer and a special meeting will held to adopt the resolution.
7. Mileage trackers will be ordered after we receive the new Chief's vehicles.
8. Recipients for the Inspection Dinner awards were determined.
9. Motion was made by Schroedel, second by Loveland to change the July meeting to July 22<sup>nd</sup>. All Commissioners voted in favor and the motion passed unanimously.

**Applications:** None

Motion was made by Schroedel, second by Loveland to adjourn the meeting at 8:37 pm. All Commissioners voted in favor and the motion passed unanimously.

Respectfully submitted,

*Betty J. Homa*

Betty J. Homa  
District Secretary

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**West Corners  
 Fire Department**

**FPO Report  
 2019**



**Bureau of Fire Prevention  
 Monthly Incident Report  
 May-19**

Alarm Types	# of Alarms	Alarm Hours	Mutual Aid	Given	Received
Fire	13	6	Endicott		
E.M.S.	22	2.5	Endwell		
Error	2		Vestal		
<b>Totals</b>	<b>37</b>		West Endicott	2	
			Union Center	1	
Engine 98	0		Maine		
			Newark Valley	1	
			Owego		
			Campville	1	
			Berkshire		
			East Maine		
NFIRS submitted 6/17/19			Whitney Point		